

**Former Schilling Air Force Base
Restoration Advisory Board
Member Selection Process**

The intent of this process is to keep RAB membership at approximately 13 to 14 active members unless there is significant public interest or other circumstances apply that would justify an increase in the number of RAB members. All resigning RAB members do not require replacement; however, the intent is to maintain membership that will represent a balanced cross-section of public, organizational, and regulatory members.

The following process will be implemented to replace Restoration Advisory Board (RAB) members on the Former Schilling Air Force Base RAB.

1. During the beginning of every odd-numbered calendar year, the RAB Co-Chairperson shall poll all existing RAB members to determine if they wish to continue as a RAB member.
2. At the first RAB meeting of each odd-numbered year, the RAB Co-Chairperson will indicate which RAB members, if any, have resigned. If at least one member has resigned, the RAB Co-Chair will announce that the RAB will accept applications for new RAB member(s). RAB applications will be available at the RAB meeting and all applications will be required to be submitted at least 30 days prior to the second RAB meeting of the calendar year. Notice that the RAB will accept applications for new member(s) will be published in the Salina Journal along with the standard RAB meeting announcement.
3. Those persons who have verbally expressed an interest in becoming a RAB member should be notified individually by phone, e-mail, or U.S. mail of the RAB's intent to accept new RAB member applications at the next RAB meeting.
4. Persons interested in becoming RAB members will be invited to stand at the first RAB meeting, introduce themselves and state why they are interested in becoming a RAB member.
5. Applications will be provided to the RAB members for review after the first RAB meeting. RAB members will vote for the RAB replacement member(s) at the second RAB meeting of the year.
6. Once a member is voted in, their membership is immediately in effect for that RAB meeting and they are considered a voting member of the RAB for that meeting.

Replacement of RAB Members Representing an Organization.

This process shall apply to RAB members representing organizational stakeholders. (Examples: City of Salina, Salina Airport Authority, Kansas State University, Unified School District 305, Kansas Department of Health and Environment, U.S. Environmental Protection Agency, Chamber of Commerce)

1. The current organizational RAB member shall notify one of the RAB Co-Chairpersons of the following:
 - a. That they will vacate the RAB position for that organization and the date in which they will vacate the position.
 - b. Provide the name and contact information of the person who will take their place on the RAB as a representative of that organization.
2. The RAB Co-Chairperson shall add an agenda item for the next RAB meeting so the RAB can vote on the organizational RAB member replacement. The RAB Co-Chairperson shall provide notification to the RAB members at least one week prior to the RAB meeting that a membership vote will take place and provide the name of the outgoing RAB member and the proposed replacement.
3. At the beginning of the RAB meeting, the RAB Co-Chairperson shall entertain a motion to accept the organizational RAB member replacement and the RAB shall vote.
4. Upon passing of the motion, the new organizational RAB member shall be immediately able to participate and vote as a member of the RAB.
5. If the motion fails, the organization will be notified and a written request that they nominate an alternate representative will be sent.